



# Employer Certification of Firefighter Status

- Use this form to certify that a member's position meets the requirements for classification as a firefighter for retirement purposes, or to decertify a certified firefighter member to a general member.

**Note:** You do not need to decertify firefighter members who terminate employment. PERSI does so automatically upon receiving the termination record on your transmittal report.

|                                      |
|--------------------------------------|
| <b>Member Social Security Number</b> |
|                                      |

| Member Information   |   |
|--|---|
| <b>Name – First, Middle, Last</b>  |   |
| <b>Position Title</b>  | <b>Effective Date – mm/dd/yyyy</b>  |
| <b>Change of Classification</b> (choose one)   |   |
| <input type="checkbox"/> <b>Certification:</b> This member is appointed to the above indicated position and is designated a firefighter member for retirement purposes while so employed, as provided by Idaho Code §59-1302(16) and PERSI Eligibility Rules 200 – 202 (see page 2). | <input type="checkbox"/> <b>Decertification:</b> This member, who was previously certified as a firefighter member for retirement purposes, has been reassigned to a non-firefighter status position. |

| Employer Certification  |   |
|---|---|
| <b>Employer Name</b>  | <b>PERSI Employer Number</b>                    |
| <b>Name of Appointing Authority, Personnel Officer, or Like Officer</b>   |   |
| <b>Position Title</b>   | <b>Daytime Phone Number</b> (include area code) |
| I am an officer of the above-named employer and duly authorized to certify this change in classification. I attest that the above information is correct to the best of my knowledge. |   |
| <b>Signature</b>  | <b>Date – mm/dd/yyyy</b>                        |

| PERSI Use Only  |                          |
|---|--------------------------|
| <b>Approved By</b> (by direction of the Retirement Board) | <b>Date – mm/dd/yyyy</b> |



### Instructions

- 1 Complete this form in dark ink.
- 2 If you make an error, cross out the error and initial next to the correction.
- 3 Complete **Member Information** and check the appropriate box to certify or decertify firefighter status.
- 4 Complete **Employer Certification**.
- 5 Send the form to PERSI. PERSI will verify that the member's position meets the requirements for the classification sought.

**Note:** You do not need to decertify firefighter members who terminate employment. PERSI does so automatically upon receiving the termination record on your transmittal report.

### Items on the Form

- **Member Information**

- **Position Title** - Enter the title of the position the employee is moving into.
- **Effective Date** - Enter the date the employee begins working in the new position.

- **Employer Certification**

This form is not valid without the name, title, phone number and signature (with signing date) of an officer of the employer who is authorized to certify the change in classification.

### Firefighter Status and Eligibility

Firefighter is defined in Idaho Code §59-1302(16) as (a) an employee, including paid firefighters hired on or after October 1, 1980, whose primary occupation is that of preventing and extinguishing fires as determined by the rules of the Board or (b) the state fire marshal or the state fire marshal's deputies.

#### Board Rules 200-202

**200. DETERMINATION OF FIREFIGHTER.** In addition to Section 59-1302(16), Idaho Code, the definition of a firefighter member for retirement purposes is an employee appointed to the position of fire chief by a city council but not eligible to be a "paid firefighter," or the chief fire warden of a timber protective association, or is an employee of either the department of lands or of a timber protective association whose primary position and principal accountability in that position either requires direct supervision of employees engaged in the prevention, presuppression and suppression of wild land fires or requires the performance of those duties as the principal function of the position. A firefighter member for retirement purposes does not include an employee who may be required on occasion to engage in those functions as a secondary requirement of the position. (7-1-24)

**201. INCORRECT CLASSIFICATION OF FIREFIGHTER.** An employer or agency which believes that any position is incorrectly classified as a firefighter position or a non-firefighter position may petition the Board for inclusion or exclusion of such position as a firefighter position. Such petition shall be in writing and shall explain in detail the principal duties of the position. The Board will review the petition and evidence, together with such information and evidence as may be presented by the staff of PERSI. The Board may decide the matter based upon the information supplied, may request additional information, or may request an oral presentation before the Board. (7-1-24)

**202. PAID FIREFIGHTER EXCLUSION FROM RULES 200 AND 201.** The provisions of Rules 200 and 201 of this subchapter do not apply to a "paid firefighter" as defined by Sections 59-1391(f) or 72-1403(A), Idaho Code, or to any references to "firefighter" found in Title 72, Chapter 14, Idaho Code. Statutory References: Sections 59-1302(16), 59-1391(f) and 72-1403, Idaho Code.(7-1-24)